

UW DEPARTMENT OF PEDIATRICS

PEER CLINICAL EVALUATION INSTRUCTIONS

MANDATORY | NON-MANDATORY PROMOTIONS

OBJECTIVE

To gain insight from your colleagues into your clinical acumen, communication skills, and professionalism.

GENERAL

At least **20** peer clinical evaluations are required for the promotion packets for the following pathways:

- Clinician-Scholars
- Faculty-Scientists
- Clinical Practice Faculty

New peer clinical evaluations must be obtained for this promotion step.

All aspects of the candidate's clinical work (inpatient, outpatient, consultation) should be evaluated.

Only physicians can provide a peer clinical evaluation. Nurse practitioners, nurses, physician assistants, and other non-MD medical professionals are not eligible.

The following are eligible to be an evaluator:

- Physicians regardless of academic rank. Residents and fellows are not eligible.
- Physicians within and outside the candidate's division.
- Physicians with whom the candidate has had contact since their last appointment or promotion.
- Physicians previously at UW/Seattle Children's/FHCRC who left within the last three years.

DIVISION HEAD AND FACULTY CANDIDATE

Select (with input from the candidate) at least 20 physicians who will be asked to complete the peer clinical evaluation and provide the list to the Division Administrative Staff for population of the contact list.

DIVISION ADMINISTRATIVE STAFF

Submit to UWPedsFA@seattlechildrens.org the list of all evaluators using the "Promotion Contact List Evals" no later than the requested date.

FACULTY AFFAIRS TEAM

The Faculty Affairs Team will issue an electronic version of the peer clinical evaluation to each evaluator using REDCap and will track evaluator progress to completion.